Job Title: Manufacturing Instructor
Office: Hybrid. In-person locations include: 5250 W. Chicago Ave. (MR Program Office), 3411 W. Diversey Ave. (MR Main Office) and various locations around Chicago as training partnerships permit.
Type: Full-time, $70,000 - $72,000 plus benefits
Start: ASAP
Application: Send resume to Rose Mojica, rmojica@mfgren.org

ORGANIZATION: Founded in 1982, Manufacturing Renaissance (MR) a 501c(3) that advances inclusive sustainable development anchored in manufacturing. MR operates through two program areas: 1) Career Pathway Services: expose, inspire and prepare young people to pursue and persist in manufacturing career pathways; 2) Manufacturing Ecosystem Services: expand the coalitions, technical assistance supports and policies that support manufacturing-related programs that advance scalable, sustainable development.

POSITION DESCRIPTION: For the right candidate, this position will serve dual-yet-related roles. At minimum MR needs an effective Manufacturing Instructor who can inspire and prepare the next generation of talent in manufacturing by providing technical instruction for youth and young adults (ages 17-29) aligned with industry standards through the National Institute for Metalworking Skills (NIMS). The ideal candidate will also provide on-the-job training consultation in partnership with NIMS on a project basis to employers ready to modernize their on-the-job training practices. This role is a full-time position in MR’s Career Pathway Services Department.

1. Youth Technical Instruction: The Manufacturing Instructor collaborates with program staff to provide high-quality work-readiness training and job placement for cohorts for youth ages 17-29 who are interested in launching their careers in the manufacturing sector. The Manufacturing Instructor provides ongoing improvements as needed to the curriculum, provides technical training instruction to these cohorts (either in person or virtually) and documents their participation and progress towards earning a NIMS credential. Specifically, essential duties and responsibilities include:

A. Facilitate and contribute to the updating of the training curriculums provided, which are designed for youth to develop the knowledge and skills needed to attain the nationally recognized NIMS Measurement, Materials and Safety Credential and understand the employment expectations of the manufacturing sector.
B. Gather training content for interviews with a variety of roles within manufacturing companies.
C. Reinforce sound safety practices in all environments used for training.
D. Document training activities, results, individualized services, and instruction of curriculum.
E. Assist in other MR programing and recruitment efforts as assigned.
2. **On-the-Job Training (OJT) Consultant:** The *Manufacturing Instructor* will assist manufacturing employers with enhancing their internal training programs via the *Smart Solutions*. This will include analyzing existing operations to discover areas for improvement; developing performance standards, formalizing assessments based on workplace activities; writing evaluation procedures, defining trainer instructions; and training employers how to execute OJT in the natural flow of production. Essential duties and responsibilities include:

A. Use the NIMS Smart Solutions framework to develop customer on-the-job training materials.
B. Manage employer relationships and projects.

**QUALIFICATIONS:**

- Must be able to pass appropriate background check and comply with Illinois Mandated Report laws.
- Ability to facilitate working sessions with a wide range of business and industry professionals.
- Must be able to perform administrative and communication duties during working sessions.
- Strong interest and commitment to working with youth and young adults from predominantly low-income communities.
- Ability to work independently and effectively as part of a team.
- Ability to adapt quickly to challenges and changing environments, while demonstrating a high-level of initiative and professionalism.
- Able to demonstrate effective time management and administrative skills.
- Must have a positive, “can-do” attitude and pro-active approach to solving problems, engaging, and resolving inevitable tensions that arise in the work to develop partnerships and collaborations.
- Must have excellent computer/internet literacy skills: proficient in using all Microsoft Office applications and web applications associated with Google.

**EDUCATION AND/OR EXPERIENCE:**

- 5 years of full-time manufacturing experience required.
- 5 years in a training or education role highly preferred.
- Experience teaching youth and working in communities of color highly preferred.
- A minimum of 2 NIMS credentials highly preferred.